



## **BROMSGROVE DISTRICT COUNCIL**

### **MEETING OF THE AUDIT BOARD**

**THURSDAY 12TH DECEMBER 2013 AT 6.00 P.M.**

**COUNCIL CHAMBER, THE COUNCIL HOUSE, BURCOT LANE, BROMSGROVE**

**MEMBERS:** Councillors J. R. Boulter, M. T. Buxton, B. T. Cooper, S. J. Dudley,  
P. A. Harrison, H. J. Jones and P. M. McDonald

### **AGENDA**

1. Election of Chairman
2. Election of Vice-Chairman
3. To receive apologies for absence and notification of substitutes
4. Declarations of Interest  
  
To invite Councillors to declare any Disclosable Pecuniary Interests and / or Other Disclosable Interests they may have in items on the agenda, and to confirm the nature of those interests.
5. To confirm the accuracy of the minutes of the meetings of the Audit Board held on 14th March 2013 and 19th September 2013 (Pages 1 - 18)
6. Grant Thornton Progress Report (Pages 19 - 34)
7. Head of Leisure and Cultural Services - verbal update on issues raised with regard to the Internal Audit Monitoring Report September 2013
8. Presentation from the Head of Planning and Regeneration
9. Marlbrook Tip - verbal update
10. Grant Thornton Audit Findings 2013/2013 (Pages 35 - 72)
11. Finance Monitoring Report (Pages 73 - 76)

12. Internal Audit Monitoring Report (Pages 77 - 108)
13. Provisional Internal Audit Plan 2014/2015 (Pages 109 - 120)
14. Benefits Fraud Update - Quarters 1 and 2 2013/2014 (Pages 121 - 130)
15. Corporate Fraud - staff survey results - Whistleblowing Procedure - verbal update
16. Risk Management Monitoring Group - verbal update
17. Audit Board Work Programme 2013/2014 (Pages 131 - 132)
18. To consider any other business, details of which have been notified to the Head of Legal, Equalities and Democratic Services prior to the commencement of the meeting and which the Chairman, by reason of special circumstances, considers to be of so urgent a nature that it cannot wait until the next meeting

K. DICKS  
Chief Executive

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Burcot Lane  
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Worcestershire  
B60 1AA

4th December 2013